

Contract for Change

Steering Committee Meeting 3 Minutes and Actions

Date: Monday 10th October

Time: 10.00-11.30

Location:

Online

Zoom or Teams (TBC)

Chair: David Shields, Programme Sponsor, SVUK Board Member

Agenda:

Item	Who	Time
1. Welcome, apologies	DS	10.00
2. Approval of minutes, and update on actions	DS / CM	10.05
3. Position and Communications – a. Context discussion b. Events update c. Procurement Bill petition	DS / all	10.10
4. Update on programme a. Number of EOI b. Steering Committee update c. Strategic Partner update d. Website, resources and set up update e. Working Group update	CM	10.35
5. Working Groups – review of members	All	10.55
6. Next Steps and AOB	DS	11.20
7. End		11.30

Documents for this meeting:

1. Meeting slides
2. Contract for Change Background Information and Programme Overview 2022
3. Working Groups volunteers list

Updated pages on website:

[Contract for Change Programme](#)

[Working Groups - \(contractforchange.org\)](#)

[Strategic Partners | Contract for Change](#)

Blogs:

- o [Contract for Change Programme Update – Working Group launch and invitation to volunteer - Social Value UK](#)
- o [Contract for Change Programme Update – Programme purpose and structure, and Working Group launch -](#)

Minutes:

- 1) Welcome, apologies

Attendees:	Apologies:
Alison Chessell Beth Pilgrim Catherine Manning Danielle Goodrick David Shields Joshua Pritchard Lisa Beers Sarah Ottaway Tim Cummins	Angela Beanlands Crispen Sachikonye Jo Parkes-Newton Lindsay Rosul Luke Richardson Melissa Bell

Nikki Davies has stepped down from the Steering Committee due to other commitments / time pressure.

- 2) Approval of minutes, update on actions

Minutes and actions from July meeting approved.

Points discussed in detail:

- Training discussion in relation to action point: 'ACTION: SVUK to pick up conversation on social value training and accreditation with CIPS to discuss current offering and potential for development of this'

Value Match and SVUK agreed to collaborate on developing training about social value and procurement for different stages of the commissioning and procurement cycle. Aim is for 4 short courses to begin with. Exact content tbd

SVUK training are developing a new introductory programme for all members focusing on navigating the social value landscape

SVUK and CIPS have connected and discussed different social value training offers and are looking into possibilities of collaboration.

DS raised point about being as transparent as possible including with training, so aim is for collaboration, co-production and making courses available across as wide an audience as possible.

Underlying principle of trying to be as open as possible. And trying to make a positive impact.

TC highlighted WCC have created a framework of a training programme. The aim is this will be offered free of charge. Helping the supply side on how to engage with SV

WCC has incorporated a charitable foundation. Finalised in May of this year

Points to note for C4C training:

- Initially got interest from across the globe – lots of different types of practice from across the world.
- Aim with the C4C training will be on building capacity and capability in the function
- Need to be clear on who the training is for e.g. suppliers, buyers, SMEs, VCSEs?

ACTION: set up meeting with David, Tim and Danielle to discuss training context and collaboration

ACTION: Include David, Tim and Danielle in working group 2 focused on building capacity

- Discussion on engaging LGA and Cabinet Office in relation to action point: 'ACTION: Reach out to engage early with LGA and Cabinet Office to update them on C4C and offer space to get involved'

CM and JP discussed who to contact in both organisations. Principle to keep government officials engaged and aware of the C4C programme and encourage input.

AC highlighted connections at LGA.

ACTION: CM and AC to collaborate on contacting LGA

ACTION: CM and DS to agree communication with Cabinet Office contacts

3) Position and Communications

a. Context discussion

Discussion on societal context and changes since last meeting in July and any implications in terms of focus of the C4C programme. Points highlighted included:

- Welsh procurement act (including culture), Scottish gov approach. Increasing legislation around the globe, and increasing and different standards. Fundamental drivers are significant disruption across the globe. Is there a possibility of having a cohesive response for all across the globe?
- social value, environment and climate – once in a life time chance to change.
- SO – trying to work on getting SV and EV into procurement bill – working on 2032 project with SEUK
- LB – missed opportunity, but also the risk of going backwards. Observation – similar policy to 06/20. Ministers wanting to go to 20%. Really hard to get lessons from 06/20. How to get sharing through – need for that working group. 4 approaches across UK – could this be focus of our conference?

- JP - No ministerial positions been given yet under new gov. Edward Argar – Minister for the Cabinet Office will be more supportive than JRM
- SV not considered necessary in Procurement Bill – as already have the SV act – think you would have to undo the SV act to put it in the Bill – but it is going to be accompanied by supporting guidance which should include SV – with this then this would cover different SV guidance
- Lucy Sidney – leading on this work from Cabinet Office – JP suggested this
- TC – some encouraging stories. Focus has been on fundamental plumbing of how it works. SV in theory is great BUT how does this work with supply chains that have little or no transparency. Extracting , aggregating , reporting on data. Creating the enabling infrastructure to make things work. Practical examples, connections, and resources
- DS – cynical. Issue being that there is no legislation on environment to ensure. Whether it is in the Procurement Bill or other secondary legislation, it doesn't matter so much, but it needs to be in legislation, not in policy
- Practicality is what we need to focus on.

No specific action, but confirmation from Committee to continue with group activities.

b. Events update

Upcoming events of note:

- SVUK MemEx session – 19 October, being led by Beth Pilgrim and Catherine Manning
- SVI Social Value Matters conference Turin – 24 and 25 Oct – CM in attendance, will report back
- Westminster Business forum – Dec – CM, BP and JP all presenting
- C4C conference – still important to have an event. To be picked up post working group volunteer launch

TC highlighted WCC Academic Symposium – Dec 7/8 – 90 or so academics from around the world. Will include: Some of the resources available to create framework for understanding SV and embedding into procurement / contracting. Standards that have already been developed. Time for Practitioners and Academics to come together. SV contract standards in the US.

ACTION: add academic symposium into events list for Contract for Change and promote through SVUK and C4C

c. Procurement Bill petition

Update on Procurement Bill petition. Call out for all Steering Committee members to support and share the petition

ACTION: Support and share petition: [Support petition to amend the Procurement Bill to enshrine positive environmental obligations - \(contractforchange.org\)](https://contractforchange.org)

4) Update on programme

CM gave update on programme given as per meeting slides

5) Working Groups – review of members

Discussion on working groups, running through each group.

Steering Committee agreed 2 leads for each group could work.

1. Group 1 – Michelle York – Nuneaten Signs, SME, Alison Chessell - Council
2. Group 2 – Danielle Goodrick, CIPS, Michelle McCartan, Council. Group to also include Tim Cummins, and David Shields
3. Group 3 – Luke Richardson and Jon Brookes, Neil Capstick
4. Group 4 – Sarah Ottaway, and Kate Graefe – to lead. Josh Pritchard to be in group. Isabelle Parasram and Maddy England from SVUK to be informed about group progress

Steering Committee discussed requirements of Group Leads, and that clarity on what is required will help for those running the groups. Group Lead responsibilities to include: Setting up regular meetings, group coordination, agree group aims and actions, set up as Task / Finish style groups aimed at achieving agreed group goals, sit on Steering Committee, and feed back to Steering Committee on groups progress each meeting

DS highlighted that he can lead a Contract for Change overview session for working group leads / working group members to get up to speed on programme.

ACTION: create 1 page overview outlining key responsibilities and action areas for working group leads

ACTION: Contact proposed group leads to confirm volunteer roles

ACTION: review volunteer applications, split groups, and share groups with leads

ACTION: Catherine, David and Tim to have a catch up on what WCC are doing – Connect with Tim to discuss what is already in place in relation to working group 1 and working group 2

ACTIONS

	Actions from Steering Committee Meeting	Who	When	Status
1	ACTION: set up meeting with David, Tim and Danielle to discuss training context and collaboration	CM, DS, TC, DG	31 Oct	In progress
2	ACTION: Include David, Tim and Danielle in working group 2 focused on building capacity	CM	31 Oct	Done
3	ACTION: CM and AC to collaborate on contacting LGA	CM, DG	31 Oct	In progress
4	ACTION: CM and DS to agree communication with Cabinet Office contacts	CM	31 Oct	Not done
5	ACTION: add academic symposium into events list for Contract for Change and promote through SVUK and C4C	CM	ASAP	Done
6	ACTION: Support and share petition: Support petition to amend the Procurement Bill to enshrine positive environmental obligations - (contractforchange.org)	All	Ongoing	Ongoing

7	ACTION: create 1 page overview outlining key responsibilities and action areas for working group leads	CM	14 Oct	Done
8	ACTION: Contact proposed group leads to confirm volunteer roles	CM	17 Oct	Done
9	ACTION: review volunteer applications, split groups, and share groups with leads	CM	21 Oct	Done
10	ACTION: Catherine, David and Tim to have a catch up on what WCC are doing – Connect with Tim to discuss what is already in place in relation to working group 1 and working group 2	CM	31 Oct	